

# THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Special Meeting held Monday October 7, 2024, at 5:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Deputy Mayor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Laura Ross  
Councillor Garry Thibert

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Paul Laperriere, Interim CAO/Treasurer  
Dexture Sarrazin, Director of Community Services

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

## 1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 5:00 p.m. and advised there was no quorum. As per Policy 3 there is a 15 minute wait for quorum to be reached before meeting is cancelled.

Councillor Levesque arrived at 5:04 pm

Quorum was reached at 5:04 pm and meeting was conducted.

## 2. Announce Electronic Participants

Clerk announced that there was one member of the public online.

## 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

### **Resolution Number 24-205**

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** the meeting agenda dated Monday October 7, 2024 be adopted as amended to add an information report under Section 8 titled CAO/Treasurer Job Posting.

**CARRIED** – unanimous

## 4. Disclosures of a Conflict of Interest

## 5. Presentations and Delegations

## 6. Notice of Motions

## 7. Standing Committee Recommendations/Reports – Motions

## 8. Information Reports – Motions

8.1 Mattawa Voyageur Days 2025 – Report # 24-55R

**Resolution Number 24-206**

Moved by Councillor Fern Levesque  
Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the Council of the Town of Mattawa receives Report # 24-55R titled Mattawa Voyageur Days 2025.

**AND FURTHER THAT** Council approve the budget for Mattawa Voyageur Days 2025 totalling \$480,500.00.

**CARRIED** – Recorded vote and the vote was unanimous

8.2 CAO/Treasurer Job Posting – Report # 24-56R

Councillor Thibert arrived at 5:28 pm.

**Resolution Number 24-207**

Moved by Councillor Fern Levesque  
Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** the Council of the Corporation of the Town of Mattawa receives Report # 24-56R titled CAO/Treasurer Job Posting.

**AND FURTHER THAT** the Council of the Corporation of the Town of Mattawa approve the attached Job Posting for a Chief Administrative Officer and Treasurer as amended.

**AND FURTHER THAT** this posting shall be opened from Tuesday, October 8, 2024, and shall close on Friday, October 25, 2024, at 5:00 p.m.

**AND FURTHER THAT** this posting be also published on Bay Today.

**CARRIED** – Recorded vote and the vote was unanimous

9. In Camera (Closed) Session

10. Return to Regular Session

11. Motions Resulting from Closed Session

12. Adjournment

12.1 Adjournment of the meeting

**Resolution Number 24-208**

Moved by Deputy Mayor Mathew Gardiner  
Seconded by Councillor Garry Thibert

**BE IT RESOLVED THAT** the October 7, 2024 meeting adjourn at 5:32 p.m.

**CARRIED** – unanimous

**Approved Minutes as Certified by  
the Municipal Clerk**

